

	FIXED PRICE BID Amendment #1	Solicitation Number:	USC-FPB-3676-TD
		Date Issued:	January 27, 2021
		Procurement Officer:	Tameeka Donald
		Phone:	803-777-2026
		E-Mail Address:	tdonald@mailbox.sc.edu
		Mailing Address	1600 Hampton Street; Ste 606 Columbia, SC 29208

DESCRIPTION: Sign Language Interpreting Services for the University of South Carolina- Columbia and System Campuses
 USING GOVERNMENTAL UNIT: **UNIVERSITY OF SOUTH CAROLINA**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: University of South Carolina – Purchasing Department 1600 Hampton Street, Suite 606 Columbia SC 29208	PHYSICAL ADDRESS: University of South Carolina – Purchasing Department 1600 Hampton Street, Suite 606 Columbia SC 29208

SUBMIT OFFER BY (Opening Date/Time): **February 9, 2021 at 11:00 AM (EST)** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **January 15, 2021 at 11:00 AM (EST)** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original Hard Copy and one (1) USB Drive**

CONFERENCE TYPE: Not Applicable DATE & TIME: (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	LOCATION: Not Applicable
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AWARD & AMENDMENTS	Award will be posted on 2/18/2021 . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: https://sc.edu/about/offices_and_divisions/purchasing/index.php
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED
TITLE (business title of person signing above)	STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
PRINTED NAME (printed name of person signing above)	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)	(See "Signing Your Offer" provision.)
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)
<input type="checkbox"/> Government entity (federal, state, or local)	<input type="checkbox"/> Other _____

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)

	Area Code - Number - Extension Facsimile _____ E-mail Address _____

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address	_____ Order Address same as Home Office Address
_____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
Amendment #1	1-27-2021						

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. *ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT.* VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

_____ In-State Office Address same as Home Office Address
_____ In-State Office Address same as Notice Address (check only one)

The following information has been amended as follows:

DESCRIPTION: Sign Language Interpreting Services for the University of South Carolina- Columbia and System Campuses

I. SCOPE OF SOLICITATION

It is the intent of the University of South Carolina to solicit proposals to provide Sign Language Interpreting Services for the University of South Carolina- Columbia and all system campuses. Service providers may be an individual or a business/agency with multiple interpreters. All approved and qualified providers will be placed on a Qualified Provider List (QPL). The University of South Carolina provides interpreting services, on an as needed basis. Campuses will select from the list of qualified interpreters identified for each geographic area and schedule all interpreter assignments. Being placed on the QPL does not guarantee any level of usage of a provider's service.

III. SCOPE OF WORK/ SPECIFICATIONS

Provide on-site sign language interpreting services for Deaf/ Hearing-Impaired Students, Faculty and/or Staff of the University of South Carolina.

- 1) Certified Interpreters are required to provide American Sign Language (ASL) services to individuals that are Deaf/Hearing-Impaired. Interpreter Certification must be recognized by Registry of Interpreters for the Deaf (RID).
- 2) Weekend assignments are not anticipated.
- 3) English is the only language required.
- 4) The Contractor shall dress professionally and appropriately for all assignments.
- 5) The Contractor shall represent the University of South Carolina in a professional and ethical manner.
- 6) Interpreters may be asked to provide ASL services to students for on-campus meetings and academic-support sessions, such as Writing Lab and Math Lab, Tutoring, etc. Schedules for such activities will vary during the normal business hours of 8:30am to 5:00pm from Monday through Friday.
- 7) The Contractor shall arrive to assignments 10 minutes prior to starting time.
- 8) Compensation:
 - A Contractor with recurring no shows or consistent late arrivals may forfeit future assignment offers.
 - The Contractor shall not be paid for assignments canceled due to inclement weather or natural disaster.
 - The Contractor shall not be paid for assignments (one-time or recurring) canceled with more than 24-hour notice.
 - The University will not be charged for assignments cancelled with at least 24 hours' notice.
 - Travel time will not be paid by the University.
 - Normal Business Hours: 8:00 AM - 5:00 PM Monday-Friday (non-holidays)
 - Maximum rate \$70.00 per hour. Bids with a higher maximum rate will be rejected.
 - After Hours/Weekend/Holiday Rate: 5:01 PM - 7:59 AM Monday - Friday and 12:00 AM on Saturday through 11:59 PM Sunday for weekend rates; Holidays*
 - Maximum Rate - \$100.00 per hour. Bids with a higher maximum rate will be rejected.

- Holidays are defined as:
 - New Year's Day -- January 1
 - Martin Luther King, Jr. Day -- Third Monday in January
 - National Memorial Day -- Last Monday in May
 - Independence Day -- July 4
 - Labor Day -- First Monday in September
 - Thanksgiving Day -- Fourth Thursday in November
 - Day after Thanksgiving
 - Christmas Eve -- December 24
 - Christmas Day -- December 25
 - Day after Christmas -- December 26

9) The University of South Carolina system campuses are located at the following addresses:

USC- Beaufort Campus	801 Carteret Street	Beaufort, SC 29902
USC- Beaufort (Bluffton Campus)	1 University Boulevard	Bluffton, SC 29910
USC- Beaufort (Hilton Head Campus)	1 Sand Shark Drive	Hilton Head, SC 29928
USC- Upstate Campus	800 University Way	Spartanburg, SC 29303
USC- Aiken Campus	471 University Parkway	Aiken, SC 29801
USC- Lancaster Campus	476 Hubbard Drive	Lancaster, SC 29720
USC- Sumter Campus	200 Miller Road	Sumter, SC 29150
USC- Union Campus	309 E Academy Street	Union, SC 29379
USC- Salkehatchie Campus	465 James Brandt Blvd,	Allendale, SC 29810

VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL

Bidding Schedule amended as follows:

Services after Normal Business Hours: Weekends or Holidays –Friday After 5:00PM Through Monday Before 8:00AM (Item 2, 4, 6, 8, 10)